

Amazing Grace Academy
Kindom Village African American Child Development Center
Offered by

Metropolitan African American Baptist Church
5263 Warwick Road Richmond, VA 232243
(804) 303-6295 (804) 303-6197
www.maabc.org

IMPORTANT REMINDERS FOR THE 2021-2022 ENROLLMENT PERIOD:

Hours of Operation

- We are open Monday – Friday from 6:30 a.m. to 6:00 p.m.
- We are closed on the following holiday throughout the year: Labor Day, Veteran’s Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve, Christmas Day, New Year’s Day, Martin Luther King, Jr. Day, President’s Day, Good Friday, Memorial Day, Juneteenth Day, Independence Day.

Late/Sick Child

- All Students must be at our center by 7:15 a.m. to ensure every student gets to school on time. However, if your child wants breakfast student must be at the center by 7:00 a.m.
- We are not allowed to keep sick children at our Center.
 - If your child has a temperature of 99.6 (oral) or higher; they are not allowed to attend. Child may return when they have been without fever (afebrile) for 24 hours.
 - Diarrhea- If your child experiences two or more loose stools in one hour, regardless of amount they will need to be picked up by parent or guardian. Child may return when diarrhea has ceased for 24 hours.

Medications

We currently do not give medication at our Center. No medication is to be left in child’s bag or belongings.

Outside Food/Food Allergies

- All food from your home must be labeled with your child’s name and date. We don’t allow peanuts or peanut products at our center.

- If your child has a food allergy please submit your food allergy list to the director.

Registration/Enrollment

- A Registration/Enrollment Fee of \$50.00 (non-refundable) shall be paid at the time of initial application and at annual enrollment each August.
- Kindom Village reserves the right to deny, cancel, or suspend a child's enrollment at any time and at the sole discretion of the Center when it deems the action to be in the best interest of the child or the Center. In such an event, any unused tuition will be refunded.

Discounts & Tuition

- 10% Sibling Discount (Discount applied to the oldest Child's tuition)
- Tuition is due on Mondays and will be considered late if paid after Wednesday of each week.
- Payments Methods Accepted:
 - Pay by Check: Make payable to: MAABC
 - Pay by Money Order
 - Pay by Cash
 - Pay by Credit: **Cash App:** \$MAABCRVA or **Givelify:** Metropolitan African American Baptist Church (Download app) or **Tithe.ly:** Metropolitan African American Baptist Church (download app)

Fee

- \$25.00 – Late Payment Fee is assessed to all payments received after Wednesday.
- \$35.00 – Returned Check Fee- Payable at time of restitution (After 2nd occurrence, checks can no longer be used. You may pay via cash, money order or credit)
- Late Pick-Up Fee - \$5.00 for each ten (10) minutes after 6:00 p.m. for each child. Late pick up fees begin at 6:01 p.m. (See Late Pick Up Fee in application packet for mor details)

Student Withdrawal

When withdrawing your child, you must give us a written two-week notice. If a two-week notice is not given you will be liable for the next the next week's tuition.

Signature

By signing this form, I _____ (Parent Name) agree to abide by the policies of Kindom Village: Amazing Grace Before/After School and agree to pay any applicate fees as stated herein.

_____ Signature of the Parent or Guardian

_____ Name (Printed)

_____ Date

Tuition Fees

Registration Fee **\$ 50.00**

Before/After School **\$70.00**

Before Only or After Only **\$60.00**

Summer Break Week **\$80.00**

Winter Break (each week) \$80.00

Drop In \$20.00

Return Check Fee \$35.00

Late Fee for late tuition (per week after Wed) \$25.00